

FAQs for Wedding Ceremonies and Receptions:

Ⓜ ***Is my date available?***

- Please contact Elizabeth, our event coordinator at 636-332-5018 to see if your date is available.

Ⓜ ***Do you have to be a member to book at our venue?***

- No, we are a public golf course. Anyone can book our venue for an event.

Ⓜ ***How long will I have the facility? Are there overtime fees?***

- When you rent the Banquet Room there is a 4-hour rental time included in the facility fee. If you book a ceremony prior to your reception you are given an extra hour of time before the reception begins. If you wanted to extend the event an extra hour at the end, it is \$400 per hour. This decision must be made 10-days prior to the event when you submit final payment. Reception time cannot be extended the night of the event.

Ⓜ ***What kind of deposit is required?***

- We have a \$1000.00 deposit required the day you book as well as a signed contract. Acceptable forms of payment include credit card (VISA, Master Card, Discover, and American Express), check, or cash.

Ⓜ ***How do you charge – per head, by the hour, flat fee, etc.?***

- The buffet is priced per person. The prices listed in the packet are the prices for anyone 13+. Children 5-10 years old are half price and children 4 and younger are no charge. The bar is also priced per person. The prices listed in the packet are based on a four hour time frame for adults 21+. Anyone under the age of 21 is only \$3.00 per person to include unlimited soda. The bar hours can be extended for an additional charge. Facility fee, ceremony fee, dance floor rental, additional hours, and any other optional package services are charged at a flat fee.

Ⓜ ***Can you bring in your own vendors? Do you have a preferred vendor list?***

- The only services that have to be provided by Bear Creek are your buffet and bar packages. You are welcome to book any DJ, Florist, Bakery, Photographer, Videographer, Photo Booth, etc. that you want. We have a preferred vendor list, but you are not required to book with them.

Ⓜ ***Can you bring in your own alcohol?***

- We do not allow any outside food or beverage to be brought onto the site because of our liquor license and health codes. Any alcohol brought on site for your event will be asked to be removed and there is a \$200 fine.

Ⓜ ***Can you see sample floor plans and/or visit when the room is set up for a wedding?***

- If you schedule ahead of time, you are welcome to drop by when we are setting up for another wedding ceremony/reception. The room layout is flexible to your specific wants and needs. After talking with our event coordinator, we can send you some sample room diagrams to give you an idea of what the layout will look like.

Ⓜ ***What's the staff-to-guest ratio?***

- Typically we staff a server for every 50 guests attending. We also make sure to have one or two bartenders present for your event based on the final headcount.

Ⓜ ***How many people will the space hold comfortably?***

- Our maximum capacity is 200. This is the maximum number of guests we can sit comfortably based on a floor layout we suggest. We can really fit up to 210 in the room, although it is more cramped. Obviously, the less tables and chairs you have in the room the more walking space you will have.

Ⓜ ***How many bathrooms are there? Are there attendants?***

- We have one large women's restroom with four stalls and one large men's restroom with three stalls. Unfortunately, we do not have restroom attendants. Our staff does however periodically check the restrooms to make sure everything is cleaned, stocked, and working correctly.

Ⓜ ***What will/can the site provide?***

- Please see our packet for everything included in your wedding package.

- Ⓢ ***Does the room have adequate outlets for food, lighting, and audio needs?***
 - There are multiple outlets on each wall of the banquet room. We also carry a variety of extension cords to make sure any location in the room is accessible to power.
- Ⓢ ***What's the lighting setup? Who will control the lighting during the reception?***
 - The lighting in the main part of the banquet room is brightly lit during the day by the floor-to-ceiling windows and then at night transforms into a dim, romantic, intimate feel. The bar area is brightly lit until after dinner and then the lights are turned off over the dance floor. Your DJ will probably bring fun lights for the dance floor area and may even be able to do up lighting around the room if it's available in their package.
- Ⓢ ***Is there a dance floor? Is there an additional fee to rent the dance floor?***
 - We do have a dance floor. The fee is included in your room rental; it is not an extra charge. Our dance floor can be 18 x18 feet maximum.
- Ⓢ ***Any restrictions on sound, décor, or dress code?***
 - Restrictions on sound will be discussed with your DJ if necessary. The only restrictions we have on décor are that no tack and tape can be used on the walls and any lit candles must be contained in some type of votive. There is no dress code for weddings unless you would like to enforce one yourself!
- Ⓢ ***Is there ample parking? Are there attendants?***
 - We have a large parking lot for your guests to use. If the lot would ever be full for any reason, guests can also park along the main residential streets. We do not have parking attendants, but there is a round-about in front of the main entrance if someone needed to be dropped off at the door. The front entrance is also covered in case someone would need to wait for a ride in inclement weather.
- Ⓢ ***Will there be other weddings on the same day or at the same time?***
 - There will be no weddings booked on the same day at our facility. There could be, however, a golf tournament or smaller social event booked on the same day and possibly at the same time. These guests would not interfere with your event as they are not allowed into the room during the time of your event and will be facilitated in our lower level room. This room has a restroom and bar so there would be no reason for them to come in to your event.
- ***Is the rental fee cheaper if we don't book a Saturday night?***
 - If you book a Friday or Sunday night you'll likely get a lower rate. Rental fees also vary per month.
- Ⓢ ***Will the manager be present to oversee your reception to the end?***
 - Our Event Coordinator, Elizabeth is present from setup to cleanup the day of the event. Therefore if there are any questions or problems, they can immediately be addressed. The Event Coordinator also makes sure the event runs on schedule, oversees the staff, and assists in cleaning up at the end of the evening.
- Ⓢ ***What is the 21% Service Fee?***
 - The service fee we charge on Food and Beverage sales and restaurant related items is used to partially offset the larger cost to operate the restaurant operation as a whole. Some of the related items include: staff labor cost for the event, cost of utilities, cost to update the facility (new carpet, fixtures, furniture, dishes, cooking equipment, etc.), and cleaning/maintaining the facility. There is no mandatory gratuity added to your invoice. If you think your bartender, serving staff, and event coordinator did a good job for the event, you may tip them to your discretion.
- Ⓢ ***Can Pictures be taken on our golf course?***
 - Yes, for a small extra charge we take the bridal party out on golf carts. We send an attendant out with you to our designated areas to take photos.